

PARTICIPATION AGREEMENT

This Participation Agreement (hereafter “agreement”) is entered into between **FACILITY NAME** (hereafter “facility”) and the Nevada Rural Hospital Partners Foundation (NRHPF) on **DATE**.

This agreement provides the commitment of NRHPF, a nonprofit organization, to provide provisional funding through the American Rescue Plan Act (ARPA) via a subaward from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) for qualifying facilities who have hired Nurse Apprentices from March 1, 2022 to February 28, 2025.

The Nurse Apprentice Program ARPA Grant has four main components of funding that the facility may receive:

1. Reimbursement of each RN Nurse Apprentice's salary defined at an hourly rate of \$25.00 (Requests must be submitted for exact number of hours worked. No rounding.)
2. Reimbursement of each LPN Nurse Apprentice's salary defined at an hourly rate of \$20.00 (Requests must be submitted for exact number of hours worked. No rounding.)
3. Reimbursement of an hourly rate of \$3.00 for the Registered Nurse supervising the Nurse Apprentice.
4. Availability of funding for a retention/sign-on bonus of up to \$4,000 upon graduation and licensure of the Nurse Apprentice to Licensed Nurse with proof of employment agreement from the facility. (Must provide license number of nurse)

Please note: Funding is available to the Nurse Apprentice residing over 50 miles from the employing facility. This funding will be provided directly to the Nurse Apprentice at the federal [GSA](#) rates for food per diem, mileage, and lodging if needed (lodging receipt required).

NRHPF agrees to perform the following functions:

- Promote the Nevada Rural Hospital Partners Foundation (NRHPF) Nurse Apprentice Program (NAP).
- Create a secured [website](#) to facilitate participation in the NAP ARPA Grant.
- Distribute monthly Electronic Fund Transfer (EFT) payments to participating facilities.
- Perform random site visits at each enrolled facility and audit the facility for compliance with this agreement.
- Monitor and Report to DPBH and legislative committees the benefit and utilization of the Nurse Apprentice Program ARPA grant funds.

Facility agrees to perform the following functions:

- Conform with the [requirements](#) and [regulations](#) of the Nevada State Board of Nursing (NSBN) Nurse Apprentice Program (NAP).
- Conform with the requirements of the [Nevada Administrative Code \(NAC\) 632](#).
- Create and maintain internal policy and procedures for Nurse Apprentice Program.
- Ensure the Nurse Apprentice is a W-2 employee of the facility.
- Ensure each Nurse Apprentice is an enrolled student in good standing with an accredited nursing program.
- Ensure each Nurse Apprentice provides an updated clinical skills checklist from nursing program and that student is competent in each skill listed.
- Provide NRHPF with copies of updated clinical skills checklists for each Nurse Apprentice and internal program policies as requested.
- Utilize the secured [portal](#) to provide required information to NRHPF including submissions of proof of time worked by each Nurse Apprentice by the 10th of each month for work performed the prior month.
- Accept monthly payments via Electronic Funds Transfer (EFT).

- Agree to provide each Nurse Apprentice with information on potential travel reimbursement funding from NRHPF.
- Agree to provide retention information to NRHPF for a 3-year period post hire, including a signed full-time employment retention agreement for each nurse offered retention bonus.

Failure to follow the requirements outlined in this agreement will deem the program ineligible for grant reimbursement until such time that the facility is back in compliance.

NRHPF or the facility may terminate this agreement for any reason or no reason at all by providing written notice within 30 days of termination.

By signing this agreement, you are agreeing to participate in Nurse Apprentice ARPA Grant Program.

Administrator/CEO: NAME

Director of Nursing: NAME

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