



CARSON TAHOE HEALTH

Payroll Correction Request

(if you are not completing this form electronically, please make sure it is legible)

- Carson Tahoe Regional Healthcare, Carson Tahoe Physician Clinics, Physician Hospital Organization, Carson Tahoe Continuing Care, Carson Tahoe Cardiology, Carson Tahoe Health System

All information below is REQUIRED

Employee ID # 1000 4643
Employee Name: Terica Haer
Home Dept # & Name TEL- 6012

Corrections Needed:

Table with 9 columns: Date, Entity, Dept #, Job #, Pay Type, Start Time, End Time, Cancel Meal, Total Shift Hours. Contains handwritten entries for dates 10/17, 10/18, 10/21, and 10/19.

Brief explanation for correction: New Hire training / education.

*Request must be received in Payroll FROM the Manager/Director (not the employee)

Manager Name (Print/type) Cindy Guerrero
Manager Signature [Signature] Date 11/4/22

Hours Summary & Pay Preview

Employee: TERICA HAER (110004643)
Pay Period Ending: 10/29/2022



Date	Pay Code	Shift	Dept	Job	Reg Hours	Prem Hours	Benefit Hours	Other Hours	Units	Other Amount
10/28/2022	Preceptee	01	6012	457C	12.00	0.00	0.00	0.00	0	\$0.00
Total					12.00	0.00	0.00	0.00	0	\$0.00

- Date
- Pay Code
- Shift
- Entity
- Dept
- Job

Refresh

Show All

Close Window