Lori Poteat

		Trace	✔ 🔒	✏ 🗑	Detail	Scheduled	Worked	Shift	Clocks	Time Code Summary	Meal Taken	Working on Holiday	Meal Not Taken	PTO Override	PTO Buy Out Approve	PTO Donation Approve
▶	☐	Trace	✔ 🔒	✏ 🗑	07/26/2023 Wed			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏ 🗑	07/27/2023 Thu			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏ 🗑	07/28/2023 Fri	12:00	12:00	OFF	➕ 07:04a 7:09p	WRK-PRECEPTEE 12:00	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏ 🗑	07/29/2023 Sat	12:00	12:00	OFF	➕ 06:47a 7:11p	WRK-PRECEPTEE 12:00, FLEX 0:15	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏ 🗑	07/30/2023 Sun	12:00	11:45	OFF	➕ 06:53a 7:16p	WRK-PRECEPTEE 11:45, FLEX 0:15	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏ 🗑	07/31/2023 Mon			OFF	➕		☐	☐	☐	☐	▾	▾

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Summary

Code Summary | Code Detail | Retroactive Adjustments

	REG	Total
WRK-PRECEPTEE	35:45	35:45
FLEX	0:15	0:15
Total	36:00	**36:00**

Lori Poteat

		Trace	✔ 🔒	✏ 🗑	Detail	Scheduled	Worked	Shift	Clocks	Time Code Summary	Meal Taken	Working on Holiday	Meal Not Taken	PTO Override	PTO Buy Out Approve	PTO Donation Approve
▶	☐	Trace	✔ 🔒	✏	07/10/2023 Mon		05:00	OFF	➕ 08:00a 1:00p	WRK - EDU 5:00	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/11/2023 Tue		04:30	OFF	➕ 08:00a 12:30p	WRK - EDU 4:30	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/12/2023 Wed			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏ 🗑	07/13/2023 Thu	12:00	12:15	OFF	➕ 06:57a 7:37p	WRK-PRECEPTEE 12:15	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/14/2023 Fri			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/15/2023 Sat			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/16/2023 Sun			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/17/2023 Mon			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/18/2023 Tue			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/19/2023 Wed		04:00	OFF	➕ 1:00p 5:00p	WRK - EDU 4:00	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏ 🗑	07/20/2023 Thu	12:00	12:00	OFF	➕ 06:49a 7:19p	WRK-PRECEPTEE 12:00	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/21/2023 Fri	12:00	12:00	OFF	➕ 06:54a 7:23p	WRK 12:00	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏ 🗑	07/22/2023 Sat	12:00	11:45	OFF	➕ 06:56a 7:11p	WRK 11:45, FLEX 0:15	☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/23/2023 Sun			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/24/2023 Mon			OFF	➕		☐	☐	☐	☐	▾	▾
▶	☐	Trace	✔ 🔒	✏	07/25/2023 Tue			OFF	➕		☐	☐	☐	☐	▾	▾

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Summary

Code Summary | Code Detail | Retroactive Adjustments

	REG	Total
WRK	23:45	23:45
WRK-PRECEPTEE	24:15	24:15
WRK - EDU	13:30	13:30
FLEX	0:15	0:15
Total	61:45	**61:45**