

Starting Weekly		Detail	Scheduled	Worked	Shift	Clockin	Time Code Summary	Meet Taken	Working on Holiday	Wind Up Taken	PTO Overview	PTO Buy Out Approval	PTO Duration Approval
»	□	■ Trace ✓	07/17/2023 Mon		OFF	+						✓	✓
»	□	■ Trace ✓	07/18/2023 Tue		OFF	+						✓	✓
»	□	■ Trace ✓	07/19/2023 Wed	08:00	OFF	+	WRK PRECEPTE 11:45					✓	✓
»	□	■ Trace ✓	07/20/2023 Thu	12:30	11:45	OFF	+	WRK PRECEPTE 11:45				✓	✓
»	□	■ Trace ✓	07/21/2023 Fri	12:30	12:00	OFF	+	WRK PRECEPTE 10:00				✓	✓
»	□	■ Trace ✓	07/22/2023 Sat	12:30	12:00	OFF	+	WRK PRECEPTE 10:30, WRK PRECEPTE OT 1:30				✓	✓
»	□	■ Trace ✓	07/23/2023 Sun		OFF	+						✓	✓
»	□	■ Trace ✓	07/24/2023 Mon		OFF	+						✓	✓
»	□	■ Trace ✓	07/25/2023 Tue		OFF	+						✓	✓
»	□	■ Trace ✓	07/26/2023 Wed		OFF	+						✓	✓
»	□	■ Trace ✓	07/27/2023 Thu	12:30	11:45	OFF	+	WRK PRECEPTE 11:45				✓	✓
»	□	■ Trace ✓	07/28/2023 Fri	12:30	11:45	OFF	+	WRK PRECEPTE 11:45, FLEX 0:15				✓	✓
»	□	■ Trace ✓	07/29/2023 Sat		OFF	+						✓	✓
»	□	■ Trace ✓	07/30/2023 Sun		OFF	+						✓	✓
»	□	■ Trace ✓	07/31/2023 Mon		OFF	+						✓	✓

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#### Summary

Code Summary	Code Detail	Retrospective Adjustments
	REG Total	
WRK PRECEPTE	63:15	
WRK PRECEPTE OT	1:30	1:30
FLEX	0:15	0:15
Total	63:30	1:30 <b>63:45</b>

Starting Weekly		Detail	Scheduled	Worked	Shift	Clockin	Time Code Summary	Meet Taken	Working on Holiday	Wind Up Taken	PTO Overview	PTO Buy Out Approval	PTO Duration Approval
»	□	■ Trace ✓	07/18/2023 Sat		OFF	+						✓	✓
»	□	■ Trace ✓	07/19/2023 Sun	10:00	OFF	+	WRK PRECEPTE 10:30					✓	✓
»	□	■ Trace ✓	07/20/2023 Mon		OFF	+						✓	✓
»	□	■ Trace ✓	07/21/2023 Tue		OFF	+						✓	✓
»	□	■ Trace ✓	07/22/2023 Wed		OFF	+						✓	✓
»	□	■ Trace ✓	07/23/2023 Thu	12:30	11:45	OFF	+	WRK PRECEPTE 11:45				✓	✓
»	□	■ Trace ✓	07/24/2023 Fri	12:30	11:45	OFF	+	WRK PRECEPTE 12:00				✓	✓
»	□	■ Trace ✓	07/25/2023 Sat		OFF	+						✓	✓
»	□	■ Trace ✓	07/26/2023 Sun		OFF	+						✓	✓
»	□	■ Trace ✓	07/27/2023 Mon		OFF	+						✓	✓
»	□	■ Trace ✓	07/28/2023 Tue		OFF	+						✓	✓
»	□	■ Trace ✓	07/29/2023 Wed		OFF	+						✓	✓
»	□	■ Trace ✓	07/30/2023 Thu	12:30	11:45	OFF	+	WRK PRECEPTE 12:00				✓	✓
»	□	■ Trace ✓	07/31/2023 Fri	12:30	11:45	OFF	+	WRK PRECEPTE 12:00, FLEX 0:15				✓	✓
»	□	■ Trace ✓	07/01/2023 Sat		OFF	+						✓	✓
»	□	■ Trace ✓	07/02/2023 Sun		OFF	+						✓	✓

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#### Summary

Code Summary	Code Detail	Retrospective Adjustments
	REG Total	
WRK PRECEPTE	68:15	68:15
Total	68:15	<b>68:15</b>